

Locating Corporate Records

You can search for corporate records using the following criteria:

- Company Name
- Last Name
- First Name
- Middle Name
- FEIN
- Charter Number
- Street Address
- City
- State
- Zip

Results include: Company Name, Address, Address Type, FEIN, Charter Number, State of Origin, Record Date, and Status. If you search by a person's name and that person is an officer in a corporation, the Officer Title is also returned.

You can run a report that displays additional information, including: Filing Date, Terms, Type of Corporation, Registered Agent information, and a list of Corporate Officers and Directors.

Click on the Coverage Area icon to see a list of areas covered by the search.

Quick Start

First, try to find a corporate record using one or more of the following search techniques:

1. Search by Company Name and State. If too many records are returned, try adding a City.
2. If you know an Officer of a Corporation or if an individual is the subject of your research, search using Last Name, First Name, and State. If too many records are returned, try adding a City. You can also use a partial first name.

3. Search by Address, City, and State. Keep in mind that some corporate records use the Registered Agent's address so it may not be 100% reliable.

Helpful Search Tips

SEARCH BY COMPANY NAME

On the Corporation Filings Tab within the Businesses menu, type the company's name (or the first portion of a company name) in the Company Name field, and then CLICK on the Search button. If more records are returned than are practical to review, refine your search by adding a State or a City and State.

SEARCH BY LAST NAME

On the Corporation Filings Tab within the Businesses menu, type the Last Name of a corporate officer in the Last Name field, then CLICK on the Search button. If more records are returned than are practical to review, refine your search as described below.

REFINE A NAME SEARCH

Adding criteria, such as first name, middle name or initial, city, state, or ZIP code, refines a search. The more criteria you provide, the more precise (narrow) the results will be. Keep in mind that some records may not contain a middle name or initial, so providing one could eliminate records you may want included.

NARROW LIST OF RESULTS

If your search returns a long list of results, we recommend adding the following criteria, if known, in this order:

First Name or First Initial - If you are not sure of the entire first name, type an initial or the first few letters in the First Name field.

State - Entering a state narrows the results to subjects living in that state.

City - Entering a city, in addition to the state, further narrows the

results to subjects living in the specified city and state.

Middle Name or Initial - If your results return multiple listings with the same first and last name, add the Subject's middle name or initial. Remember that some records do not contain middle names or initials and will be excluded.

EXPAND LIST OF RESULTS

If too few or no results are returned, loosen the criteria by removing the most precise or uncertain criteria (e.g., middle name or initial or city).

FIND A RECORD IN THE DISPLAYED LIST

Identify the number of unique companies by examining the information displayed. Examine the records to determine if the displayed information fits what is known about the Subject. CLICK on the icon on the right to display the complete Corporate record.

ICON LEGEND



Corporation Filing Report– This icon can be found on the far right of the search results. The ***Corporation Filing Report*** provides detailed, comprehensive information on the business or corporation. Click this icon to run the Corporation Filing Report.